

**ROANOKE VALLEY RESOURCE AUTHORITY**  
**1020 Hollins Road, NE**  
**Roanoke, Virginia 24012-8011**

**Minutes**  
**October 27, 2010**

The Roanoke Valley Resource Authority met this day, Wednesday, October 27, 2010, at 12:00 noon at the Tinker Creek Transfer Station, 1020 Hollins Road, N.E., Roanoke, Virginia, the seventh regular scheduled meeting for the calendar year 2010.

**OPENING CEREMONIES**

**Call to Order:** Chair Green called the meeting to order at 12:00 pm. The roll call was taken.

**Members Present:** Chair Anne Marie Green, Bob Bengtson, Michael Kennedy, Rebecca Owens, Suzie Snyder, Keith Tensen

**Members Absent:** Larry Levy

**Staff Present:** Dan Miles, Chief Executive Officer; Steve Barger, Operations Manager; Deborah Charles, Board Secretary; Mark Williams, General Counsel

**Approval of Minutes – Board Meeting**

Mr. Kennedy moved to accept the September 22, 2010 minutes as presented, seconded by Ms. Snyder, and carried by unanimous vote with Mr. Levy absent.

**Agenda Amendments**

Mr. Miles requested the addition of Information Item IV.C. Public Notice of Variance Request for Gas Monitoring Probe at Rutrough Road Landfill

**NEW BUSINESS**

**Smith Gap Landfill Tipper Repairs**

Mr. Miles reported that the Staff had previously informed the Board that significant repairs were needed to the rotary tipper at Smith Gap and the Board had authorized Staff to proceed with sole source procurement with Metso Minerals of Pennsylvania (Metso), who holds the proprietary rights to the tipper design and plans, at a cost not to exceed \$130,000. Staff has negotiated with Metso a turnkey project at a revised cost of \$229,800.

Staff recommended approval of a resolution determining that Metso Minerals of Pennsylvania is the only source practicably available under the Virginia Public Procurement Act and authorizing the Chief Executive Officer to enter into a contract with Metso Minerals of

Pennsylvania to construct and install the replacement parts for the rotary tipper in an amount not-to-exceed \$229,800, in a form approved by General Counsel, and further appropriating the funds from the Capital Improvement Reserve Fund.

Ms. Snyder made a motion to adopt the resolution, seconded by Mr. Tensen, and carried by the following recorded roll call vote:

AYES: Mr. Bengtson, Ms. Green, Mr. Kennedy, Ms. Owens, Ms. Snyder, Mr. Tensen

NAYS: None

ABSENT: Mr. Levy

### **Tire Recycling Contract**

Mr. Miles reported that the Authority utilizes licensed contractors to properly dispose of all used tires received at the Transfer Station and Smith Gap Landfill. The current contract expired September 2010 and in accordance with the Virginia Public Procurement Act, the Authority advertised for bids and West Virginia Tire Disposal, Inc. was the low bid at a price of \$70.00/ton, plus or minus a fuel surcharge.

Staff recommended approval of a resolution authorizing the Chief Executive Officer to enter into a one-year contract with West Virginia Tire Disposal, Inc. at a price of \$70.00/ton, plus or minus a fuel surcharge, in a form approved by General Counsel and further authorizing the Chief Executive Officer to amend the Contract for up to four one-year extensions, provided both parties can reach a written agreement.

On motion of Mr. Bengtson to adopt the resolution, seconded by Mr. Tensen, and carried by the following recorded vote:

AYES: Mr. Bengtson, Ms. Green, Mr. Kennedy, Ms. Owens, Ms. Snyder, Mr. Tensen

NAYS: None

ABSENT: Mr. Levy

### **Presentation of the Audit for the Year Ended June 30, 2010 and Transfer of Funds**

Ms. Owens presented the Robinson, Farmer, Cox Associates Audit of the Resource Authority for the fiscal year ended June 30, 2010. As a result of operations for the year, the Authority had excess funds of \$735,070.02. The reserves will need to be evaluated during the FY 2011-12 budget. After reviewing the current needs of the Authority and the projected balances in the reserve accounts, the recommendation was to allocate the \$735,070.02 as follows: \$637,465.02 to the Contingency and \$97,605 to the Renewal and Replacement Reserve-Equipment Reserve.

On motion of Ms. Green to adopt the resolution, and seconded by Mr. Kennedy, and carried by the following recorded vote:

AYES: Mr. Bengtson, Ms. Green, Mr. Kennedy, Ms. Owens, Ms. Snyder, Mr. Tensen

NAYS: None

ABSENT: Mr. Levy

## **REPORTS**

### **Financial Report**

Ms. Owens reported that the Statement of Cash Balances shows \$19.3 million held by Roanoke County and \$4.2 million by the Trustee and that Revenues and Expenditures are in line with budgeted projections year to date.

### **Tonnage Report**

Mr. Miles reported that for the three-month period commercial tonnage was approximately 1,000 tons above budget and municipal tonnage was approximately 1,500 tons under budget projections.

Mr. Miles reviewed the Frequency Report for Resident Vehicles for the three months ended September 30, 2010.

Chair Green commented that in order to be in agreement with the existing residential disposal policy the County has discontinued issuing waivers for trucks larger than 8 ft. In response to Chair Green's question if residents are being charged for two loads if they bring waste in on an 8 ft. pickup truck and trailer, Mr. Miles responded the residents should be and will be charged for two loads in such instances.

### **Project Status Report**

Mr. Miles reported that work has started on the Smith Gap Landfill Gas Collection System and that the wells should be finished soon.

Mr. Miles updated the Board on the results of acquiring high speed internet for the Smith Gap Landfill and the Bradshaw Road area.

Mr. Miles reported that HDR Engineering is preparing an artistic rendition of the proposed VDOT Hollins Road project. Mr. Miles asked if the Board would favor hiring a commercial appraiser to establish the value of Authority property involved.

It was the consensus of the Board to hire a commercial appraiser.

Chair Green moved to receive and file the reports, seconded by Mr. Tensen, and carried by unanimous vote with Mr. Levy absent.

## **INFORMATION REPORTS**

### **Fall Waterways Cleanup Day**

Mr. Miles reported that Saturday, October 2, 2010, was the Clean Valley Council's Fall Waterways Cleanup Day. The Resource Authority received 28.06 tons of waste and disposal fees in the amount of \$1,611.00 were waived.

### **Urban Garden Update**

Mr. Miles updated the board on the feasibility of an urban garden being located at the Transfer Station.

Mr. Bengtson left the meeting at 1:15 p.m.

### **Public Notice of Variance Request for Gas Monitoring Probe at Rutrough Road Landfill**

Mr. Miles reported that the Authority submitted a request to the VDEQ for a variance to replace a gas monitoring probe as a compliance monitoring point. The VDEQ has determined the Authority's request is consistent with all applicable regulations and is seeking public comment to determine if there are any factual reasons to deny the Authority's request. A public notice will soon be published in the Roanoke Times and also will be posted electronically on VDEQ's website soliciting comments for thirty days regarding this matter.

## **MEMBER COMMENTS**

Chair Green reminded the Board that a Strategic Planning Meeting will be on December 8<sup>th</sup> at 10 a.m. and requested that the Secretary notify Mr. Bengtson and Mr. Levy of the meeting.

Mr. Miles commented that RDS is now taking glass from Roanoke County. A link has been added on the RVRA website to RDS.

## **ADJOURNMENT**

At 1:20 p.m. the meeting adjourned Wednesday, October 27, 2010.

Respectfully submitted,

Deborah T. Charles  
RVRA Board Secretary