

**ROANOKE VALLEY RESOURCE AUTHORITY
1020 Hollins Road, NE
Roanoke, Virginia 24012-8011**

**Minutes
August 17, 2011**

The Roanoke Valley Resource Authority met this day, Wednesday, August 17, 2011, at 12 noon at the Tinker Creek Transfer Station, 1020 Hollins Road, N.E., Roanoke, Virginia, the seventh regular scheduled meeting for the calendar year 2011.

OPENING CEREMONIES

Call to Order:

Members Present: Anne Marie Green, Bob Bengtson, Larry Levy, Suzie Snyder, Keith Tensen

Members Absent: Michael Kennedy, Rebecca Owens

Staff Present: Dan Miles, Chief Executive Officer; Steve Barger, Operations Manager; Ed Hacker, Environmental/Safety Manager; Deborah Charles, Board Secretary; Mark Williams, General Counsel

Approval of Minutes – Board Meeting

Mr. Bengtson moved to approve the June 22, 2011 minutes, seconded by Ms. Snyder and carried by unanimous vote with Mr. Kennedy, Ms. Owens and Mr. Tensen absent.

Agenda Amendments: Chair Green had one agenda amendment and presented Mr. Hacker a framed copy of his Bachelor of Science Environmental Management Summa Cum Laude Degree from Columbia Southern University.

Mr. Tensen arrived at 12:07 p.m.

NEW BUSINESS

Contract Award for Bush Hog Services for Rutrough Road Landfill

Mr. Barger reported that as part of the Resource Authority's responsibility for Post Closure Care (PCC) at the Rutrough Road Landfill, the Authority is required to periodically remove vegetative growth capable of damaging the integrity of the existing soil closure cap and to ensure access to all regulatory compliance wells and probes. Bush hogging the site is necessary to meet these PCC requirements. In accordance with the State Procurement Code, Staff developed and advertised a bid package. Three bids were received and Staff

recommended that the Authority adopt a resolution authorizing the Chief Executive Officer to execute a Contract for the bush hogging services at the Rutrough Road Landfill with RC Lawncare in the annual amount of \$12,254.00 in a form approved by General Counsel.

On motion of Ms. Snyder to adopt the resolution and carried by the following recorded vote:

AYES: Mr. Bengtson, Ms. Green, Mr. Levy, Ms. Snyder, Mr. Tensen

NAYS: None

ABSENT: Mr. Kennedy, Ms. Owens

REPORTS

Financial Report

In the absence of Treasurer Owens, Mr. Miles reported that for the first month of the current fiscal year on a straight line base we are in line with our revenues and our expenditures at about 8.3%.

Mr. Miles reviewed the Unaudited Financial Reports for the Twelve Months Year Ended June 30, 2011, which were handed out before the meeting. The Statement of Operations indicates we ended the year slightly under our budgeted projection for revenues by about \$186,000. Total Operating Expenses were about 91% of what we had budgeted for a savings of about \$517,000. We saved money by paying the Series 1998 Revenue Refunding Bonds off early; however, we had some losses in Investment Income because we projected \$200,000 in Investment Income and the actual result was \$53,506. We are projecting a surplus of approximately \$250,000 at the end of the audited period.

The above referenced Unaudited Financial Reports for the Twelve Months Year Ended June 30, 2011, Schedule for Items Affecting Cash, and the Railcar Tonnage Report, are attached to and made a part of these minutes.

Waste Tonnage Report

Mr. Miles referred to the Waste Tonnage FY2012 Graph for 1 month and commented that we are pretty close to the tonnages that we had projected in our budget. Mr. Miles reported that for this fiscal year, as we did last year, budgeted projections for commercial and municipal waste tonnages were reduced by 2%. This month, the Municipal waste tonnage was 2% less than projected but the Commercial waste tonnage was considerably up for the one month period.

Wood Waste Report

Mr. Miles reported for the month of July we had budgeted 990 tons and we actually took in 1,579 tons of wood and we generated a large amount of mulch.

Mr. Bengtson commented that the City collected a large quantity of brush in July due to a wind storm.

Project Status Report

Smith Gap Landfill Gas Collection System

Mr. Miles commented that the only remaining portion of the Smith Gap Landfill Gas Collection System project is our need to get our internet connection in to the Smith Gap Landfill so that the contractor can provide us with the remote monitoring capabilities. The B2X project is temporarily on hold due to a Verizon strike. B2X uses Ntelos, which utilizes Verizon's landlines in order to transmit the data to our site, and it is the landline division of Verizon that is on strike. Mr. Miles said that he and Chair Green, Mr. Williams, and a County I.T. employee will meet with Warren Kane, Chief Executive Officer of B2X on August 18, 2011 to discuss another option B2X has developed. Chair Green requested that Mr. Miles send out information to the Board after the August 18th meeting with B2X officials.

Transfer Station VDOT Hollins Road Engineering Services

Mr. Miles reported that the Transfer Station VDOT Hollins Road is in a "wait mode" for an appraisal from VDOT. Mr. Miles has sent drawings and further information to VDOT at their request.

Smith Gap Landfill Track Excavator and Smith Gap Landfill Mobile Fuel Truck

Mr. Miles reported that the Track Excavator and Mobile Fuel Truck have been ordered for the Smith Gap Landfill and we are awaiting delivery.

Chair Green moved to receive and file the reports, seconded by Mr. Bengtson, and carried unanimously with Mr. Kennedy and Ms. Owens absent.

INFORMATION REPORTS

Second Extension to Contract with Clean Harbors, Inc. for Household Hazardous Waste Services

Mr. Miles reported that he had executed a one-year contract extension with Clean Harbors, Inc. for Household Hazardous Waste services. There were no changes to the original contract's unit prices at a guaranteed total cost not-to-exceed \$50,000 for the year. The cost for FY 2010-2011 was \$32,246.

Second Extension to Contract with Research Environmental & Industrial Consultants, Inc. for Residential Drinking Water Collection and Analysis

Mr. Miles reported that he had executed a one-year contract extension with Research Environmental & Industrial Consultants, Inc. (REIC) for services associated with collection and analysis of six residential drinking water wells adjacent to the Smith Gap Regional Landfill. This is the second of three possible extensions to the original contract dated July 1, 2009. The only change to the original contract, was pricing. The net increase to the contract will be \$701.92, and the total contract costs for the specified services are guaranteed not to exceed \$14,740.40 for the year.

MEMBER COMMENTS

Mr. Miles discussed with the Board a celebration of the prepayment of Roanoke Valley Resource Authority Series 1998 Revenue Refunding Bonds. It was the consensus of the Board to plan a barbeque at the Tinker Creek Transfer Station in the evening and to invite former members of the Authority Board and current and past administrators from the City of Roanoke, County of Roanoke and Town of Vinton.

Mr. Bengtson thanked Mr. Miles for keeping the transfer station open for extended hours when the City was struggling to bring in brush from a wind storm in July.

Mr. Bengtson said the City has expanded its curbside recycling for plastics to include #1-#7 plastic containers.

ADJOURNMENT

At 12:45 p.m. the meeting adjourned Wednesday, August 17, 2011.

Respectfully submitted,

Deborah T. Charles
RVRA Board Secretary