

## AGENDA

### ROANOKE VALLEY RESOURCE AUTHORITY

Transfer Station

1020 Hollins Road, N.E.

Roanoke, Virginia, 24012-8011

February 26, 2020

12:00 p.m.

#### I. OPENING CEREMONIES

- A. Call to Order – February 26, 2020 – Time: \_\_\_\_\_
- B. **ROLL CALL**
- C. Welcome Guests
- D. Requests to Postpone Add to or Change the Order of Agenda Items

#### II. NEW BUSINESS

- A. Roanoke County Request for Easement at Rutrough Road Landfill Site for Greenway Extension
- B. Draft FY 2020-2021 Annual Budget and Reserve Funds

#### III. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

- A. Approval of minutes – January 22, 2020 Board Meeting

Resolution approving and concurring in certain items set forth on the Roanoke Valley Resource Authority's Agenda for this date designated as Item III Consent Agenda

#### IV. REPORTS

##### A. January Financials

- 1. Statement of Cash Balances
- 2. Statement of Operations
- 3. Reconciliation of Net Income to Cash Provided by Operations for Month Ended January 31, 2020 (Cash Basis)
- 4. Summary of Reserve Funds
- 5. Summary of Cash Reserve Funds Transferred from Roanoke Valley Regional Solid Waste Management Board
- 6. Cumulative Statement of Operations

- B. WASTE TONNAGE REPORT
- C. RESIDENTIAL WASTE REPORT
- D. WOODWASTE REPORT
- E. RECYCLING REPORT
- F. HOUSEHOLD HAZARDOUS WASTE REPORT
- G. PROJECT STATUS REPORT
  
- V. INFORMATION  
None
  
- VI. PUBLIC QUESTIONS/COMMENTS RECEIVED
  
- VII. MEMBER COMMENTS
  
- VIII. ADJOURNMENT

**ROANOKE VALLEY RESOURCE AUTHORITY**  
**Tinker Creek Transfer Station**  
**1020 Hollins Road, N.E.**  
**Roanoke, Virginia 24012-8011**  
**Minutes**  
**January 22, 2020**

The Roanoke Valley Resource Authority met this day, Wednesday, January 22, 2020, at 12:00 p.m. at the Tinker Creek Transfer Station, 1020 Hollins Road, N.E., Roanoke, Virginia, the first meeting for the calendar year 2020.

**OPENING CEREMONIES**

**Call to Order:** Chair Hiner called the meeting to order at 12:00 p.m. The roll call was taken.

**Members Present:** Broaddus Fitzpatrick, Joey Hiner, Rob Light, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell (on telephone pending action on Remote Participation Policy) and Mike Tyler

**Members Absent:** Timothy Martin and Dan Webb

**Guests:** Susan Bandy

**Staff Present:** Dan Miles, Chief Executive Officer; Steve Barger, Director of Operations, Peggy Bishop, Board Secretary; Jim H. Guynn, Jr., General Counsel

**Requests to Postpone Add to or Change the Order of Agenda Items**

Mr. Miles added Information Item V.A. *Update on Tipper Repairs* and Item V.B. *Update on SUP Application*.

**NEW BUSINESS**

**ADOPTION OF REMOTE PARTICIPATION POLICY**

A Board Member was unable to attend the December 11, 2019 meeting but was able and willing to participate by telephone. Because the Board had not adopted a Remote Participation Policy, the Board member was able to listen but not able to vote. Mr. Miles recommended the adoption of a Remote Participation Policy.

On motion of Mr. Light to adopt the resolution, seconded by Mr. O'Donnell and carried by the following roll call and recorded voice vote:

**AYES:** Broaddus Fitzpatrick, Joey Hiner, Rob Light, Daniel O'Donnell, Rebecca Owens, and Mike Tyler

**NAYS:** None

**ABSENT:** Tim Martin, Dan Webb and Jeffrey Powell (did not participate in this vote)

**Motion to Elect Officers for Calendar Year 2020**

**2020 Slate of Officers**

On motion of Mr. Powell to approve the following slate of officers for 2020: Chair, Joey Hiner; Vice Chair, Rob Light, Treasurer, Rebecca Owens; and Secretary, Peggy Bishop, seconded by Mr. O'Donnell and carried by the following roll call and recorded voice vote:

AYES: Broaddus Fitzpatrick, Joey Hiner, Rob Light, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell and Mike Tyler  
NAYS: None  
ABSENT: Tim Martin and Dan Webb

**Contract Award for the Landfill Gas Collection (LFG) and control system Expansion (Phase 2, Smith Gap Regional Landfill)**

Mr. Miles recommended the Board authorize acceptance of the bid of Stearns, Conrad and Schmidt (SCS), in a not-to-exceed amount of \$484,820 for the Smith Gap Regional Landfill Gas Collection and Control System Expansion (Phase 2).

On motion of Mr. O'Donnell to adopt the resolution, seconded by Mr. Fitzpatrick and carried by the following roll call and recorded voice vote:

AYES: Broaddus Fitzpatrick, Joey Hiner, Rob Light, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell and Mike Tyler  
NAYS: None  
ABSENT: Tim Martin and Dan Webb

**CONSENT AGENDA**

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Approval of minutes –December 11, 2019, Board Meeting

On motion of Mr. Light to adopt the resolution, seconded by Ms. Owens and carried by the following roll call and recorded voice vote:

AYES: Broaddus Fitzpatrick, Joey Hiner, Rob Light, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell and Mike Tyler  
NAYS: None  
ABSENT: Tim Martin and Dan Webb

## **REPORTS**

### **Financial Report**

Ms. Owens reported that the Statement of Cash Balances shows the Authority had \$15.9 million. The Statement of Operations shows the Authority is above the fifty percent anticipated year to date. Mr. Miles said the operating expenses for the Administration for the first six months we are at fifty-six percent of our budget spending \$586,530 which is obviously over the fifty percent threshold from a straight line basis. Approximately \$227,00 of this figure is in a one lump sum debt service payment that we make annually for the Salem Transfer Station. Additionally, there was an unanticipated unbudgeted expense in the Smith Gap Operating budget for the total amount of \$475,000 for the rail spur.

Ms. Owens reported net income before debt payment is \$1,360,000. The report is showing a negative \$466,499 but revenues are trending above what we anticipated and expenditures are trending where we anticipated. The Summary of Reserve Funds shows about \$13 million remaining in the reserve accounts.

### **Waste Tonnage Report**

Mr. Miles reported last year we received about 25,000 tons from County Waste and we have only received 26 tons in the last six months from them. We anticipated and budgeted for losing the waste from County Waste and Botetourt County (which was about 15,000 tons a year.) First Piedmont has started dumping at Republic Transfer Station, off Melrose Avenue. In preparing the new budget, we will need to plan on losing more revenue.

### **Project Status Report**

Mr. Miles reported we are approaching the end of several of our projects including the Rutrough Road drainage improvements and the Smith Gap connector road.

On motion of Mr. Powell to receive and file the reports and carried by the following roll call and recorded voice vote:

AYES: Broaddus Fitzpatrick, Joey Hiner, Rob Light, Daniel O'Donnell, Rebecca Owens,  
Jeffrey Powell and Mike Tyler  
NAYS: None  
ABSENT: Tim Martin and Dan Webb

## **INFORMATION**

### **Update on Tipper**

Repairs to the tipper went well and it is up and running again. Mr. Miles appreciated his staff in their pre-planning to route all the trash to the New River Valley landfill during the time the tipper was being repaired. RVRA staff was sent to New River Valley landfill to help with the

extra tonnage. We generated 206 trailer loads from Salem Transfer Station; 182 loads were shipped to the NRV in the amount of 3,887 ½ tons at \$35 a ton which equals \$136,000. We incurred some additional transportation costs during this time and the total amount is about \$160,000.

### **Update on SUP Application**

There was a public meeting on October 17, 2019 at Mason Cove Elementary School. Questions and answers submitted to Roanoke County were provided to the board members. On November 7, 2019, there was a public hearing by the Planning Commission and the SUP was approved unanimously. The Board of Supervisors held a public hearing on November 19, 2019. Prior to the commencement of the meeting, Mr. Miles was handed another set of questions and also told that the Board of Supervisors would be calling to defer the vote on the SUP application no later than March 24, 2020. Ms. Hooker had additional questions for Mr. Miles when the meeting began. There was a request to hold another public meeting with the residents of the Bradshaw area; Roanoke County will set this up.

### **MEMBER COMMENTS**

Mr. Tyler reported that he and Ms. Owens met with FMR twice and Ms. Owens said they are meeting with Norfolk Southern on Tuesday, January 28, 2020 at 9:00 a.m.

Mr. Tyler discussed the history of the Salem Transfer Station joining the Authority and the fact not only was it for the municipal tonnages but also for the commercial tonnages. He said he is deeply concerned about the financial health of RVRA and where we are going. The inability to make a transportation decision has tied the hands of Mr. Miles and the board. Salem was sold on the belief that rates would stabilize the region by becoming a joinder to RVRA. If Waste Management decides to pull out, what will RVRA do? The City of Salem was promised by Dan Miles and Ann Marie Green that politics have never played a part of the operations of RVRA and never would. Salem is not going to stand for \$90 to \$100 tipping fees when it was sold on stabilizing fees for many years to come.

We cannot continue to waste RVRA reserves to balance the budget. We cannot continue wasting reserves that will only place RVRA in a borrowing position than what we cannot financially fulfill. I am not willing to continue to deplete reserves when we do not know what the future holds for RVRA.

Mr. Powell asked that Mr. Tyler's entire statement be placed into the record. Mr. Tyler said that Salem was told the rate would be near \$54 in 2025 and it's going over that now. Salem was on the cusp of keeping their transfer station but felt it was better for the Valley. Mr. Hiner is frustrated at the questioning for best and final from Norfolk Southern which he has heard four times. Mr. Powell asked whether the board would approve using the host community funds to off set the deficit and help with new tonnage fees for commercial customers. Mr. Miles said he would provide the board with different scenarios at the next meeting.

**ADJOURNMENT**

At around 1:25 p.m. the meeting adjourned Wednesday, January 22, 2020.

Respectfully submitted,



Peggy L. Bishop  
RVRA Board Secretary