

**ROANOKE VALLEY RESOURCE AUTHORITY**  
**Tinker Creek Transfer Station**  
**1020 Hollins Road, N.E.**  
**Roanoke, Virginia 24012-8011**  
**Minutes**  
**February 26, 2020**

The Roanoke Valley Resource Authority met this day, Wednesday, February 26, 2020, at 12:00 p.m. at the Tinker Creek Transfer Station, 1020 Hollins Road, N.E., Roanoke, Virginia, the second meeting for the calendar year 2020.

**OPENING CEREMONIES**

**Call to Order:** Chair Hiner called the meeting to order at 12:00 p.m. The roll call was taken.

**Members Present:** Broaddus Fitzpatrick, Joey Hiner, Rob Light, Timothy Martin, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell and Mike Tyler

**Members Absent:** Dan Webb

**Guests:** Lindsey Webb, Roanoke County Parks, Recreation and Tourism, Chris Burns, Balzer & Associates, Megan Cronise, Roanoke County Planning Department and Susan Bandy

**Staff Present:** Dan Miles, Chief Executive Officer; Steve Barger, Director of Operations, Peggy Bishop, Board Secretary; Jim H. Guynn, Jr., General Counsel

**Requests to Postpone Add to or Change the Order of Agenda Items**

Mr. Miles provided a new page 36 to the draft budget due to a typographical error.

**NEW BUSINESS**

**Roanoke County Request for Easement at Rutrough Road Landfill Site for Greenway Extension**

Lindsey Webb did a presentation, showing areas of the requested easement and questions were answered by Chris Burns.

On motion of Mr. O'Donnell to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

**AYES:** Broaddus Fitzpatrick, Joey Hiner, Rob Light, Timothy Martin, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell and Mike Tyler

**NAYS:** None

**ABSENT:** Dan Webb

## **Draft FY 2020-2021 Annual Budget and Reserve Funds**

Mr. Miles referenced the summary on page 2 of the draft budget. Page 11 under the Reserves tab shows the Summary of Reserve Funds. We originally programmed \$600,000 into the deposits for Equipment Reserves and now show zero in contributions for the upcoming fiscal year. Similarly, under site development we originally programmed \$600,000 but because of the loss in revenue from the commercial sector, the current cell at the landfill will last a little longer. So, the contribution to site development was reduced by \$100,000. Starting next year, the Equipment Reserve Fund is looking at a \$460,000 deficit. At this time, RVRA does not know what equipment we would need to be buy due to the fact a decision has not yet been made on the mode of transportation.

The budget team recommended paying off the lease purchase agreement for the two Volvo trucks using proceeds from the finance monies that we borrowed. Staff recommended acquiring a used tractor trailer and utilizing employees with CDL licenses to make extra trips between the Salem Transfer Station and the Tinker Creek Transfer Station. The municipal rate increase is recommended at \$2.00 and the commercial rate increase is recommended at \$1.25 based on inflation and the fact that the commercial rate was not increased last year.

The residential tonnage is one of most fastest growing tonnages – a twenty percent increase. Small business entrepreneurs are bringing in garbage and brush and saying it is from their home. The budget team discussed the possibility of adding in a minimal charge but the backlog traffic at the scale house would not be worth it. Residential reports will continue to be monitored.

### **CONSENT AGENDA**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

Approval of minutes –January 22, 2020, Board Meeting

On motion of Mr. O'Donnell to adopt the resolution, seconded by Mr. Fitzpatrick and carried by the following roll call and recorded voice vote:

AYES: Broaddus Fitzpatrick, Joey Hiner, Rob Light, Timothy Martin, Daniel O'Donnell, Rebecca Owens, Jeffrey Powell and Mike Tyler  
NAYS: None  
ABSENT: Dan Webb

## **REPORTS**

### **Financial Report**

Ms. Owens reported that at the end of January 2020, the Statement of Cash Balances shows the Authority had \$15.7 million. The Statement of Operations shows the Authority had \$8.7 million. The Contingency Fund was at \$3.7 million. However, we anticipate that we will utilize it in the current fiscal year and the additional \$500,000 for the next fiscal year brings that balance down to \$2.3 million. At the end of January, the Authority had about \$13 million in the Reserve Funds.

### **Waste Tonnage Report**

Mr. Miles reported that there is definitely a reduction in waste, but fortunately for this year, it's still above the reduction we had projected for the year.

Mr. Hiner moved the Reports be received and filed. All those in favor, Aye. None opposed.

## **INFORMATION**

None.

## **PUBLIC QUESTIONS/COMMENTS RECEIVED**

In response to the November 2019 Public Hearing, Ms. Hooker requested the Authority provide responses to questions and three handouts are included in this packet together with responses to two telephone calls. These items are logged in a binder at the Tinker Creek Transfer Station and the responses to the questions are on the RVRA website home page, to the left of the calendar, entitled "Bradshaw Road – Questions/Responses."

## **MEMBER COMMENTS**

None.

## **ADJOURNMENT**

At around 1:35 p.m. the meeting adjourned Wednesday, February 26, 2020.

Respectfully submitted,



Peggy L. Bishop  
RVRA Board Secretary