

**ROANOKE VALLEY RESOURCE AUTHORITY**  
**Tinker Creek Transfer Station**  
**1020 Hollins Road, N.E.**  
**Roanoke, Virginia 24012-8011**  
**Minutes**  
**May 27, 2020**

The Roanoke Valley Resource Authority met electronically this day, Wednesday, May 27, 2020, at 12:00 p.m. at the Tinker Creek Transfer Station, 1020 Hollins Road, N.E., Roanoke, Virginia, the fifth meeting for the calendar year 2020.

**OPENING CEREMONIES**

**Call to Order:** Chair Hiner called the meeting to order at 12:05 p.m. The roll call was taken.

**Members Present:** Broaddus Fitzpatrick, Joey Hiner, Rob Light, Dan O'Donnell, Timothy Martin (joined 12:55 p.m.), Rebecca Owens, Jeffrey Powell, Mike Tyler and Dan Webb

**Members Absent:** None

**Guests:** None

**Staff Present:** Dan Miles, Chief Executive Officer; Steve Barger, Director of Operations, Peggy Bishop, Board Secretary; Jim H. Guynn, Jr., General Counsel

**Requests to Postpone Add to or Change the Order of Agenda Items**

Mr. Miles requested that Agenda Item II A. be replaced with corrected II.A. in addition to Item V.G. Audit Engagement letter notification.

**NEW BUSINESS**

**Cooperative Procurement of One New Excavator at the Smith Gap Regional Landfill**

Staff recommends procuring a Volvo excavator for the Smith Gap Landfill through Sourcewell.

On motion of Mr. Powell to adopt the resolution, seconded by Mr. Fitzpatrick and carried by the following roll call and recorded voice vote:

**AYES:** Broaddus Fitzpatrick, Joey Hiner, Rob Light, Dan O'Donnell, Rebecca Owens, Jeffrey Powell, Mike Tyler and Dan Webb

**NAYS:** None

**ABSENT:** Timothy Martin

**CONSENT AGENDA**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE RESOLUTION IN THE FORM OR FORMS LISTED BELOW, IF DISCUSSION IS DESIRED, THAT ITEM WILL BE

REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY

A. Approval of minutes –April 22, 2020, Board Meeting

On motion of Mr. Light to adopt the resolution, seconded by Mr. Powell and carried by the following roll call and recorded voice vote:

AYES: Broaddus Fitzpatrick, Joey Hiner, Rob Light, Dan O'Donnell, Rebecca Owens, Jeffrey Powell, Mike Tyler and Dan Webb

NAYS: None

ABSENT: Timothy Martin

**REPORTS**

**Financial Report**

Ms. Owens reported that at the end of April the Statement of Cash Balances shows approximately \$16.00 million. The Statement of Operations Operating Revenues show end of April collections to date is approximately \$12 million. Revenues are trending slightly above. Investment Income is trending slightly above. Operating Expenses show personnel trending slightly below budget with the exception of Smith Gap. Operations at the end of April we are looking at a negative \$124,000. The Summary of Reserve fund shows at the end of April we are at \$12.8 million, however, about \$900,000 has been reserved for Operations so at this point we have less than \$11.8 million in the Reserves.

**Waste Tonnage Report**

Mr. Miles says he is projecting that we are right on pace to meet our budget. Year to date our actual tonnages are about 13,000 tons over what was budgeted for. Municipal tonnages are about 6 percent above and commercial tonnages are about 7.6 percent above projections. First Piedmont has started hauling waste outside the area. County Waste used to be a 20,000 ton a year customer for us. To date, we have received 51 tons from County Waste for the fiscal year. The commercial tonnages will continue to decline.

**Project Status Report**

Mr. Miles reported the landfill gas collection and control system expansion project is complete. We anticipate there will be improvement in the odor issues. We will be reaching out to residents in area to see if they have noticed improvement.

Mr. Fitzpatrick moved the Reports be received and filed. All those in favor, Aye. None opposed.

## **INFORMATION**

### **Procurement of New Skid Steer Loader – Salem Transfer Station**

Lawrence Equipment Company had the lowest responsive bid in the amount of \$52,050. Lawrence then installed a back-up camera on the 210 and revised the bid price from \$52,050 to \$49,250.

### **Procurement of and Sale of Used Road Tractors – Tinker Creek and Salem Transfer Stations**

United Rentals bid price was \$45,000. RVRA received \$12,000 for the sale of the International.

### **Amendment #3 to the Groundwater Monitoring Contract and Various Engineering Service with Draper Aden Associates**

RVRA signed Amendment #3 to the Groundwater Monitoring Contract and Various Engineering Service with Draper Aden Associates. VDEQ has required RVRA to develop a PCB monitoring and minimization plan and samplings will be sent to the lab.

### **Salem Transfer Station – Minor Concrete Report**

Concrete repairs at the Salem Transfer Station have been completed.

### **Roanoke Valley Resource Authority Carbon Credit Sales**

Total amount of the sale of the credits was \$130,414 with a net payment to the Authority of \$107,269, after expenses.

### **Renewal of Scrap Metal Services Agreement with New River Recycling Inc.**

Both parties agreed to lower the floor price of scrap metal to \$120.00 per ton from the original contractual price of \$170.00 per ton of scrap metal.

### **FY 2019-2020 Audit**

The firm of Robinson, Farmer, Cox Associates is being retained to audit the financial statement of the Authority.

## **PUBLIC QUESTIONS/COMMENTS RECEIVED**

Letter to Judy Catron regarding her concerns of trucks on Bradshaw Road.

## **MEMBER COMMENTS**

Mr. Miles said the Authority has had to place tractors on Bradshaw Road to haul leachate from the Smith Gap Landfill to a discharge manhole located in Salem. The trucks are taking

Bradshaw Road to North Fork Road, 460 to Garman Road in Salem. We are projecting five trucks a day, making three trips each for a total of fifteen trips because of inability to keep up with the amount of leachate caused by a surge in rainfall last week. Mr. Martin asked about the cost of a water treatment plant to treat the water and discharge it. Mr. Miles said getting a permit at the landfill would not necessarily be easy.

**ADJOURNMENT**

At around 12:50 p.m. the meeting adjourned Wednesday, May 27, 2020.

Respectfully submitted,



Peggy L. Bishop  
RVRA Board Secretary