

**ROANOKE VALLEY RESOURCE AUTHORITY
TINKER CREEK TRANSFER STATION
1020 HOLLINS ROAD, N.E.
ROANOKE, VIRGINIA 24012**

MINUTES OF SEPTEMBER 24, 2025

The Roanoke Valley Resource Authority Board met on September 24, 2025, at the Tinker Creek Transfer Station, 1020 Hollins Road NE, Roanoke, Virginia 24012.

OPENING CEREMONIES

Call to Order: Chair Owens called the meeting to order at 12:00 p.m., followed by roll call for attendance.

Members Present: Steve Bandy, Roanoke County
Doug Blount, Roanoke County
Laurie Gearheart, Roanoke County
Rob Light, City of Salem
Mike McEvoy, City of Roanoke
Rebecca Owens, Roanoke County (Chair)
Pete Peters, Town of Vinton
Todd Simmons, Roanoke County

Members Absent: Jeffrey Powell, City of Roanoke (Vice-Chair). Brian Haynesworth attended on Mr. Powell's behalf as a non-voting attendee.

Staff Present: Jim Guynn, Attorney
Jon Lanford, Chief Executive Officer
Brad Brewer, Finance Manager
Jeremy Garrett, Director of Operations – Technology Services
Lorie Bess, Board Secretary

REQUESTS TO POSTPONE, ADD TO, OR CHANGE THE ORDER OF AGENDA ITEMS

None

BUSINESS – ACTION ITEMS

None

BUSINESS – INFORMATION ITEMS

RVRA Waste and Leachate Hauling Contract Award

RVRA solicited proposals for Waste and Leachate Hauling this summer, with a total of six (6) proposals received. RVRA staff met to discuss, review and decide upon highest and best offeror. Staff determined Thompson Trucking, our incumbent hauler for both services, was highest and best offeror. On September 8, 2025, Thompson Trucking was issued a Notice of Intent to Award, contingent upon fulfillment of all contractual obligations and completion of all required approvals by RVRA Board of Directors.

Chair Owens asked if this would be a multiyear contract and if there would be caps on what they could increase. Mr. Lanford replied it would be the same 5-year contract that was previously in place and there is a specific waste industry CPI in the current contract.

RVRA staff presented this as information this month and in October will ask the Board to authorize staff to formalize two separate contracts with Thompson Trucking, one for leachate and one for waste, to include the sale of trailers.

CONSENT AGENDA

A. Minutes of August 27, 2025 Meeting

MOTION: That the Board approve the consent agenda item, as presented.

MOTION: Mr. Bandy

SECOND: Mr. Simmons

AYES: Unanimous

RESOLUTION: RA2025-33

REPORTS

FINANCIAL REPORTS

Mr. Brewer reviewed the following financial reports for month ending August 31, 2025 (attached)

1. Statement of Cash Balances
2. Statement of Operations
3. Reconciliation of Net Income to Cash Provided by Operations (Cash Basis)
4. Summary of Reserve Funds
5. Summary of Cash Reserve Funds Transferred from Roanoke Valley Regional Solid Waste Management Board
6. Cumulative Statement of Operations
7. VRA2021A Bond Issuance

WASTE TONNAGE REPORT

Mr. Lanford reviewed the Waste Tonnage report noting August did slow down a bit from July, but we are still doing well. He reported the Air Space report will be provided when we have accurate data to share as we are still working through some anomalies with the information. He commended the team at Smith Gap for doing a phenomenal job with the extra tonnages coming in.

The following monthly reports were provided to the Board as information:

- FY24-25 Monthly Trailer Report
- Residential Waste Report
- Woodwaste Report
- Recycling Report
- Household Hazardous Waste Report

PROJECT STATUS REPORT - None

PUBLIC QUESTIONS AND COMMENTS - None

CHIEF EXECUTIVE OFFICER REPORT

Mr. Lanford offered the following report:

- Recommend next calendar year we have our board meeting every other month instead of every month, to be respectful of everyone's time. We will build a schedule to accommodate the budget and will propose a draft schedule starting January 2026. The Board can call a meeting at any time, if necessary.
- Roanoke County shared with us their Surplus Policy to consider. The policy would allow administration to surplus items instead of waiting for a meeting to obtain approval from the Board.
- Shared some photos from the landfill. Everyone is doing a great job at keeping everything looking good and in top notch shape.
- Will bring a recommendation back for the Board's consideration to transfer some of the reserve funds.
- FEMA funding – Was notified at the end of last week that RVRA will receive additional reimbursements for damage to our tanks. Specifically, \$200,000 to do the remediation work of cleaning the tanks and recoating them.

BOARD MEMBER COMMENTS

Mr. Blount thanked Mr. Lanford and staff for the great photos of the landfill.

ADJOURNMENT

Hearing no further questions or comments, Chair Owens adjourned the meeting at 12:28 p.m.

Respectfully submitted,



Lorie C. Bess
RVRA Board Secretary