

ASBESTOS & SPECIAL WASTE PROCEDURES

- ◆ Contact the Roanoke Valley Resource Authority's Environmental/Safety Manager, Ed Hacker, (540) 857-5820 or e-mail (ehacker@rvra.net) to determine acceptability of material(s); determine appropriate delivery site (i.e. transfer station or landfill); ensure proper paperwork, if any, is in order; and to schedule a delivery appointment, if needed. **Any and all loads containing asbestos or special waste and failing to follow this procedure will not be accepted by RVRA.**

Note: A minimum twenty-four-hour advance notice must be given for appointments and some materials may require longer lead times to determine acceptability.

- ◆ Direct deliveries of Asbestos & Special Waste to the Smith Gap Regional Landfill will be scheduled Monday - Friday, excluding holidays, between the hours of 9 AM and 2 PM. If there is inclement weather the day of or overnight, call (540) 857-5820 prior to shipping to ensure that you will be able to access the landfill.
- ◆ On the date of scheduled delivery, all vehicles must first weigh-in at the Tinker Creek Transfer Station located at 1020 Hollins Road, NE, Roanoke, Virginia within 30 minutes of the scheduled appointment and present all required paperwork, including a completed asbestos waste shipment record, if applicable. Drivers will be provided with a copy of the completed weigh ticket which must be presented upon delivery at the Smith Gap Regional Landfill along with all other applicable paperwork.

DIRECTIONS TO TINKER CREEK TRANSFER STATION, 1020 HOLLINS ROAD, NE, ROANOKE, VA

Take Exit 4E (east) from 1-581. At the third traffic light (Exxon Station on right), turn right onto Hollins Road. Go approximately one block and the entrance to the Tinker Creek Transfer Station will be on the right.

- ◆ After weighing-in, deliveries must arrive at the Smith Gap Regional Landfill, located at 8484 Bradshaw Road, Salem, Virginia within one-hour of leaving the transfer station. All deliveries must be made via the following **NON-OPTIONAL ROUTE TO SMITH GAP REGIONAL LANDFILL:**

- * South on 1-81
- * Take Ironto Exit
- * Turn right at stop sign onto Rt. 603
- * Go approximately 1.54 miles
- * Turn right on Rt. 629 - Bradshaw Road
- * Go approximately 6 miles to entrance
- * Turn right at **GREEN MAIL BOX: 8484 Bradshaw Road.**
- * Take second right to go to the landfill maintenance area.
- * Look for large shop doors on side of building

Note: Any vehicles found deviating from this path will be denied future access to the landfill.

- ◆ Upon arriving at the landfill, all vehicles must first stop at the landfill maintenance area for review and approval of proper paperwork and to receive further instructions on disposal.
- ◆ Follow all instructions provided.
Note: The maximum speed limit is 20 miles per hour while on RVRA's property.
- ◆ Upon completing delivery of the material(s), return to the Tinker Creek Transfer Station via the Non-Optional route to 1-81 for weighing-out and completion of the transaction.
- ◆ **Note: RVRA accepts check, cash or credit card at the scales unless you have an account established.**

RVRA reserves the right to refuse acceptance of any material at any time at its sole discretion.

ASBESTOS WASTE SHIPMENT RECORD

1. Work Site Name and Mailing Address:			Owner's Name:		Owner's Telephone Number:		
2. Operator's Name and Address:					Operator's Telephone Number:		
3. Waste Disposal Site (WDS) Name, Mailing Address, and Physical Site Location: Roanoke Valley Resource Authority, 1020 Hollins Road, NE, Roanoke, VA 24012-8011 WDS: 8484 Bradshaw Road, Salem, VA					WDS Telephone Number: (540) 384-6073		
4. Name and Address of Responsible Agency:							
5. Description of Materials:			6. Containers: No. Type		7. Total Quantity: m ³ (yd ³)		
8. Special Handling Instructions and Additional Information:							
9. OPERATOR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by proper shipping name and are classified, packed, marked and labeled, and are in all respects in proper condition for transport by highway according to applicable international and government regulations.							
Printed/typed Name and Title:			Signature:		Month Day Year		
10. Transporter 1 (Acknowledgment of Receipt of Materials)							
Printed/typed Name and Title:			Signature:		Month Day Year		
Address and Telephone Number:							
11. Transporter 2 (Acknowledgment of Receipt of Materials)							
Printed/typed Name and Title:			Signature:		Month Day Year		
Address and Telephone Number:							
12. Discrepancy Indication Space:							
13. Waste Disposal Site Owner or Operator: Certification of receipt of asbestos materials covered by this manifest except as noted in item 12.							
Printed/typed name & title: Roanoke Valley Resource Authority			Signature		Month Day Year		
By:							
Title:							

INSTRUCTIONS FOR COMPLETING ASBESTOS WASTE SHIPMENT RECORD

WASTE GENERATOR SECTION (ITEMS 1-9)

1. Enter the name of the facility at which asbestos waste is generated and the address where the facility is located. In the appropriate spaces, also enter the name of the owner of the facility and the owner's telephone number.
2. If a demolition or renovation, enter the name and address of the company and authorized agent responsible for performing the asbestos removal. In the appropriate spaces, also enter the telephone number of the operator.
3. Enter the name, address, and physical site location of the waste disposal site (WDS) that will be receiving the asbestos materials. In the appropriate spaces, also enter the telephone number of the waste disposal site. Enter "on-site" if the waste will be disposed of on the generator's property.
4. Provide the name and address of the local, state, or EPA regional office responsible for administering the asbestos NESHAP program.
5. Indicate the types of asbestos waste materials generated. If from a demolition or renovation, indicate the amount of asbestos that is:
 - Friable asbestos material
 - Nonfriable asbestos material
6. Enter the number of containers used to transport the asbestos materials listed in item 5. Also enter one of the following container codes used in transporting each type of asbestos material (specify any other type of container used if not listed below):
 - DM - Metal drums, barrels
 - DP - Plastic drums, barrels
 - BA - 6 mil plastic bags or wrapping
7. Enter the quantities of each type of asbestos material removed in units of cubic meters (cubic yards).
8. Use this space to indicate special transportation, treatment, storage or disposal or Bill of Lading information. If an alternate waste disposal site is designated, note it here. Emergency response telephone numbers or similar information may be included here.

NOTE: THE WASTE GENERATOR MUST RETAIN A COPY OF THIS FORM.

9. The authorized agent of the waste generator must read and then sign and date this certification. The date is the date of receipt by transporter.
- 10 & 11 Enter name, address and telephone number of each transporter used, if applicable. Print or type the full name and title of person accepting responsibility and acknowledging receipt of materials as listed on this waste shipment record for transport. Enter date of receipt and signature.

NOTE: THE TRANSPORTER MUST RETAIN A COPY OF THIS FORM.

12. The authorized representative of the WDS must note in this space any discrepancy between waste described on this manifest and waste actually received as well as any improperly enclosed or contained waste. Any rejected materials should be listed and destination of those materials provided. A site that converts asbestos-containing waste material to nonasbestos material is considered a WDS.
13. The signature (by hand) of the authorized WDS agent indicates acceptance and agreement with statements on this manifest except as noted in item 12. The date is the date of signature and receipt of shipment.

NOTE: THE WDS MUST RETAIN A COMPLETED COPY OF THIS FORM. THE WDS MUST ALSO SEND A COMPLETED COPY TO THE OPERATOR LISTED IN ITEM 2.